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Christ the King Catholic School | 1918 South Greenwood Avenue | Fort Smith, AR 72901 | Tel: 479-782-0614 | 479-782-1098 Fax

MEDICATION ADMINISTRATION RELEASE FORM
2016-2017

Date \_\_\_\_\_

I request that you give medication to my child during the school day in accordance with the school policy printed below. I will not hold the school staff responsible for any undesired reaction which may occur from the medication.

I agree to pay for ambulance service if used to transport my child from school to the doctor or hospital should he/she have a reaction to the medication.

Parent Signature \_\_\_\_\_

Dosage \_\_\_\_\_ mg, tsp., etc.

Name of Medication \_\_\_\_\_ # of tabs \_\_\_\_\_

Reason for Prescription \_\_\_\_\_

Choose time to be given: \_\_\_\_\_ a.m. \_\_\_\_\_ p.m. [ ] before lunch [ ] after lunch [ ] as needed

In case of emergency call \_\_\_\_\_ Phone \_\_\_\_\_

Hospital to be called \_\_\_\_\_ Phone \_\_\_\_\_

Doctor to be called \_\_\_\_\_ Phone \_\_\_\_\_

Clinic Name \_\_\_\_\_

MEDICATION PROCEDURE

Health/Medication Policy

If a child must have medication during school or After School Care hours, written permission from both the parent/guardian and the child's primary care provider (PCP) who is a MD, DS, RNP, or PA must be provided for any prescription or over the counter medication. This includes pain relievers, allergy medicine, cold medicine, etc. Similar to a prescription, the doctor must include child's name, birthdate, name of medicine, instructions on dosage, and times to administer. Your child's primary care provider (PCP) may fax the authorization to school at 479-782-1098.

Medications will only be administered if parent has also completed and signed a "Medicine Administration Authorization" form stating the name of the medication, amount to be given, and times to administer with medication brought in the original container. These forms are available in the school office.

- Medication to be given three (3) times daily or more will not be administered at school.
All medication prescription and non-prescription must be administered through the school office.
Medicine of any kind is not provided by the school.
Any medication brought to school will be stored in a designated place under control and supervision of appropriate school officials. The person administering the medication will document the type of medicine, the time it was administered and who administered it.
Students having the need for the use of an EPI-Pen/Inhaler must have written documentation on file in the office from their physician stating the necessity for the student to have it with them at all times.